June 27, 2013

The regular meeting of the Sidney Public Schools Board of Trustees was held Thursday, June 27, 2013 at 7:00 PM in Room 104 of Central School on published notice by the clerk. Present were Trustees Kelly Dey, Luann Cooley, Dennis Lorenz, Dexter Thiel and Serina Everett. Also in attendance were Superintendent Dan Farr, High School Assistant Principal- Loretta Thiel, Middle School Principal- Kelly Johnson, Sidney Elementary Principal-Jon Skinner, High School Principal- Sue Andersen, Activities Director-Ross Hall and Clerk Beyer. Absent was Trustee Craig Steinbeisser.

Chairwoman Dey called the meeting to order at 7:00 PM and welcomed the visitors in attendance- Mark Halvorson, SEA President and Bill Vanderweele with the Sidney Herald. Ms. Dey reminded those in attendance to sign in and stated that an opportunity for community comment on non-agenda items would be provided at the end of the meeting. Those wishing to address the board on agenda items were asked to fill out the Audience Participation form and give it to the clerk to be recognized.

Mrs. Cooley moved to approve the minutes of the regular meeting held May 13th as well as the May 2013 claim warrants 221083 to 22116 in the amount of $259,234.51. Mrs. Everett seconded the motion which passed 5 to 0.

Clerk Beyer presented the following warrant for cancellation:

ASB Warrant 19276 NAPA Auto Parts 5/14/13 $28.74 Duplicate Payment

The warrant was cancelled 5 to 0 on a motion by Mr. Lorenz and a second by Mrs. Cooley.

The May 2013 Associated Student Body report and transfers were approved on a motion by Mrs. Everett with a second by Mrs. Cooley. The motion passed on a 5 to 0 vote.

From FFA to BPA $ 40.00 Payment for two signs

From Cheerleading to Media $200.00 DVD’s

From Athletics to Golf $457.17 To cover negative balance

From BPA to JMG $600.00 To cover negative balance

From HS Participation Fees to FFA $840.56 Reimburse for room and meals at State

**SUPERINTENDENT’S REPORT:**

Superintendent Farr provided the following updates:

**Correspondence:**

- Thank you letter from Leigh Merritt expressing her appreciation for the support of the track program by the Trustees including the purchase of new hurdles;

- Thank you from Middle School staff for Teacher Appreciation Week Rush Certificates;

- Notification that high school science teacher, David McDonald, has been selected as a state-level finalist for the Presidential Awards For Excellence in Mathematics and Science Teaching Program; and

- Both the Middle School (Silver) and West Side (Bronze) received MBI awards for promoting a positive school climate and school safety.

**Transfers:**

- Sue Andersen from West Side Principal to High School Principal

- Jon Skinner from Middle School Math to West Side Principal

- Thom Barnhart from High School Guidance Counselor to Federal Programs/Curriculum Director

- Tami Edinger from regular Route Bus Driver to Special Needs Bus Driver

**Resignations/Additional Hires for the Consent Agenda:**

- Melissa DeBruycker – High School Special Education – Resignation

- Jane Olsen – Elementary Special Education Aide

- Paul Bergen – West Side Custodian

- Jay Borseth – Head Cross Country Coach

**Miscellaneous:**

Ross Hall, Activities Director, provided updates and answered questions regarding co-curricular items:

- Mr. Hall is working with Blue Rock and Stockman Bank to replace the scoreboard in the gym. The agreement would provide a $31,000.00 scoreboard unlike any in this part of the state to the high school in exchange for a 10 year program that would allow the exclusivity of pepsi products for sale at the high school only and Stockman Bank would have advertising rights with no sign to be bigger than Stockman’s. He will continue to work on getting community sponsorships. The consensus of the Trustees was to have Mr. Hall proceed with obtaining the scoreboard; and

- First semester of the 2013-2014 school year will see two changes to co-curricular paperwork piloted. The first will be the discontinuation of the use of instructor signed pre-approved absence slips prior to leaving on activity/sporting events. Instead, an e-mail will be sent three days prior to an out of town event. It will be the responsibility of the student to make sure the work is completed. This has been a paper tiger for the office, students and teachers. Coaches will be responsible for notifying the office as to who is on the bus to assist in keeping track of students.

- The second change is to the pre-approved release of a student to a parent at an out-of-town event. Concerned about liability and with a desire to safeguard students, a form will be available to sign at the out of town event when the student is picked up by the parent/guardian from the coaching staff. Coaches will be responsible and available to release students. Any special circumstance releases will still need pre-approval. Once a student is released to the parent/guardian, the student is no longer the responsibility of the school district.

Discussions/questions regarding procedures, addressing staff concerns regarding the processes were addressed by Mr. Hall and Dr. Farr.

**Special Notes:**

- IBB with the SEA is scheduled for Wednesday, July 10, 2013 at 7:00 PM at Central.

**STUDENT REPRESENTATIVE REPORT:**  None

**COMMITTEE REPORTS:**

***PUBLIC RELATIONS AND PERSONNEL COMMITTEE: June 11, 2013***

Mr. Thiel highlighted committee discussions:

- Vacancies, transfers and possible new positions for 2013-2014 were reviewed. New Hires and Resignations are on the Consent Agenda;

- 2013-2014 Extended Day Contracts and Spring Sport Renewals are also on the Consent Agenda; and

- The Board conducted a self-evaluation.

***TRANSPORTATION COMMITTEE June 11, 2013***

Mrs. Cooley provided the following recap of committee discussions:

- Reviewed a request from Lambert Schools to provide transportation to the driveway of students residing in the Sidney District but closer to Lambert to avoid stopping on Highway 200;

- Received a request from Ross Hall, Activities Director, for the purchase of a 12 passenger van;

- Tami Edinger is serving as special needs bus driver for the summer program; and

- Rick Verhasselt received the state award for Transportation Supervisor of the Year.

***BUILDING AND GROUNDS COMMITTEE: June 10, 2013***

Mr. Lorenz briefed the audience on the meeting agenda:

- The track is scheduled to be resurfaced August 26th. A resolution will be prepared for the July meeting to expedite this process;

- Basket replacement in the High School gym is scheduled for July 8th. Everything is here;

- Trustees were made aware of sidewalk cracking on the south side of the multi-purpose room;

- Preliminary discussions were held regarding an expansion to the Career and Technical Education (CTE) area of the 500 wing;

- Updates on Central second floor remodel were provided;

- Walk-ways are planned for the new housing at West Side. The fence that was removed for the housing will also be rebuilt;

- The ceiling at the Bus Barn is still not painted following the fire. It now needs to be cleaned again;

- West Side roof has rotting eaves that will need attention; and

- School site purchase is waiting for an appointment with an attorney to set up the process.

***FINANCE COMMITTEE: June 10, 2013***

Mrs. Cooley recapped the following committee discussions:

- The May Fund Balance, Expenditure, Revenue and Lunch reports, May county investment report and May claims were reviewed;

- Projected 2013-2014 kindergarten figures were provided as well as final enrollment recap for 2012-2013;

- The Montana Quality Education Coalition is monitoring the governor’s vetoes on bills;

- Budgets for 2013-2014 continue to be an item of discussion. Budgets will reflect salary items acted on tonight and will be affected by Interest Based Bargaining results;

- The 2013-2014 Montana High School Association (MHSA) membership and catastrophic insurance are on the Consent Agenda;

- The 2013-2014 Altacare Agreement and Montana Cooperative Services Agreement are on the Consent Agenda;

- Reviewed Montana Schools Property and Liability Insurance with Western States for 2013-2014;

- Kelly Dey, Dr. Farr and Luke Savage met regarding the Savage Law lease for the old Administration Office. This is on the Consent Agenda;

- Also on the Consent Agenda are substitute salaries, classified salaries and salary schedule, re-purposing/renaming an ASB account, and compensated absences fund transfer; and

- 2013 IBB session schedule was also discussed.

***CURRICULUM AND POLICY COMMITTEE: June 11, 2013***

Mrs. Everett reviewed committee discussions:

- Trustees were apprised of a new math curriculum Grades K-5 that meets Common Core Standards;

- No new updates on the FFA Alumni;

- The Summer Math/Reading program is underway and will be paid for with McKinney Vento Grant. Ninety-eight students signed up – 48 Middle School and 50 Elementary. Fourteen students are no shows;

- PLC training was awesome. Great speakers and a lot of excitement from staff; and

- 2013-2014 student handbooks are on the Consent Agenda.

**CONSENT AGENDA:**

**Resignations**

- Sylvia Basnaw – Elementary Special Education Aide

- Charlie Clock – Elementary Special Education Aide

- Melissa Mocko – Middle School Special Education Aide

- Shay Witt – High School Special Education Aide

- Rita Tofte – Occupational Therapy/Physical Therapy Aide

- Mike Gear – Elementary Boys Basketball Coach

- Terry Roth – Head Softball Coach

- Dan Peters – High School Principal

- Melissa DeBruycker – High School Special Education Teacher

**New Hires**

- Brent Sukut – Central Principal

- Richard Adsit – High School Physical Education Teacher

- Jay Borseth – West Side Physical Education Teacher and Cross Country Head Coach

- Matthew Whelchel – Central Physical Education Teacher

- Jeff Mead – 2/8 period Middle School Physical Education Teacher

- Charlie Clock – High School Attendance Clerk

- Scarlet Wandler – Special Education Aide

- Kayla Line – Special Education Aide

- Jane Olsen – Elementary Special Education Aide

- Dan Hart – High School Librarian

- Shay Witt – High School Communication Arts

- Paul Bergen – West Side Custodian

**2013-2104 Extended Day Contracts**

High School Guidance – Vacant – (5 Days) Terry Bolen – (5 Days) Linda Clark – (5 Days)

Stacey Collins – (10 Days) Greg Schell – (5 Days) Roger Merritt – (6 Days) Elaine Stedman – (5 Days)

**2013-2014 Spring Co-curricular Responsibility Agreements**

Kilee Sundt - HS and MS Band Robyn Heck- HS and MS Choral Janet Spracklin- Elem Music

Duane & Maria Peters- Talon Jessie Fisher- Play Advisor Janet Brannan- Title IX

David McDonald- Science Club Auditorium Manager- Jessie Fisher HS Academics- Yvonne Gebhardt

FFA Advisor- Gary Schaff FLA Advisor- Jeanne Lang VICA Advisor- Roger Merritt

BPA Advisor- Elaine Stedman Truancy Officer- Sheri Williams

Foreign Exchange- Peggy Strupp/Nicole Franklin (Co-Advisors)

Speech & Drama- Gail Staffanson (Head) Christy Pierce (Assistant)

Softball- Jennifer Difonzo (Assistant) Jesse Nesper (Assistant)

Track- Steve O’Toole (Head) Stacey Collins (Assistant) Steve Yockim (Assistant)

Roger Merritt (Assistant) Virginia Dschaak (Assistant) Ruben Moreno (Middle School)

Jon Skinner (Middle School) Brad Faulhaber (Middle School)

**2013-2014 Substitute Salaries**

Non-Degree from $66.00 to $75.00 Degree from $80.00 to $85.00

Long-term (> 5Days for the same teacher) Non-Degree from $71.00 after Day 5 to $80.00 beginning with Day 1

Long-term (> 5Days for the same teacher) Degree from $85.00 after Day 5 to $90.00 beginning with Day 1

Substitute Aides will be placed on “0” Experience in 45 CEC Column ($10.50)

All other substitutes will be placed at “0” Experience Base Column

**2013-2014 Classified Salary Schedule (attached) and Salaries for Administrators and Licensed Personnel and Classified Staff not on the Salary Schedule**

*Administrators:*

Sue Andersen $76,500.00 Thom Barnhart $62,000.00 Daniel Farr $100,854.00

Kelly Johnson $75,619.00 Jon Skinner $65,000.00 Brent Sukut $ 65,000.00

Loretta Thiel $69,005.00

*Licensed/Other:*

Lisa Christensen $58,000.00 Ross Hall $58,436.00 Duane Pust $21,404.00

Michelle Monsen $70,014.00

*Classified not on Pay Scales:*

Teri Anvik- $16.14 Shelly Averett- $15.29/Hr Nicole Beyer- $55,315.62/Yr Kelly Block- $12.85/Hr

Jerry Buske- $15.92 Chuck Buxbaum- $18.73/Hr Alicia Clayton- $16.09/Hr Charles Cummings- $14.91/Hr

Tammy Edinger- $14.91/Hr Tammy Haase- $14.03/Hr Nicole Hileman- $12.86/Hr Louise Iversen- $22.88/Hr

Steve Lowrey- $24.42/Hr Leigh Merritt- $17.42/Hr Shelley Moran- $19.69/Hr Anna Nagle- $19.22/Hr

Bobbie Nelson- $14.04/Hr Rhonda Peterson- $19.69/Hr Pam Radke- $34,400.52/Yr Sandy Rehbein- $15.29/Hr

Ken Stennes- $21.87/Hr Nancy Vaira- $19.03/Hr Kenny Vannatta- $18.15/Hr Carla Verhasselt- $16.95/Hr

Rick Verhasselt- $22.26/Hr Steve Yockim- $63,082.92/Yr

**2013-2014 Student Attendance Agreements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student** | **Grade** | **School District** | **Parent** | **Request Type** |
| Anderson, Hannah C. | 3 | Brorson | Curtis & Erin Anderson | Parent |
| Archer, Georgia B. | 2 | Fairview | Shelly Syth | Parent |
| Archer, Jaclyn T. | K | Fairview | Shelly Syth | Parent |
| Archer, Preston M. | 4 | Fairview | Shelly Syth | Parent |
| Asay, Logan | 5 | Rau | DeeAnna Asay | Parent |
| Carpenter, Clay R. | 10 | Earl | Pamela & Randall Carpenter | District |
| Deming, Bode C. | 5 | Fairview | Jason & Kelly Deming | Parent |
| Deming, Isaac C. | K | Fairview | Jason & Kelly Deming | Parent |
| Deming, Megan R. | 10 | Fairview | Jason & Kelly Deming | Parent |
| Deming, Rebecca R. | 6 | Fairview | Jason & Kelly Deming | Parent |
| Denowh, Danica | K | Brorson | Jennifer & Chad Denowh | Parent |
| Hovde, Cedar R. | 1 | Rau | JJ & Tana Hovde | Parent |
| Hovde, Trista L. | 5 | Rau | JJ & Tana Hovde | Parent |
| Hovde, Wacey P. | 1 | Rau | JJ & Tana Hovde | Parent |
| Krueger, Drake A. | 11 | Fairview | Brittany Brown | Parent |
| Langwald, Elizabeth | 3 | Savage | Jennifer Iszler | Parent |
| Larson, Cierra R. | 6 | Brorson | Chris & Shelly Larson | Parent |
| Larson, Garrett T. | 2 | Brorson | Kristen Larson | Parent |
| Larson, Grady R. | 4 | Brorson | Kristen Larson | Parent |
| Larson, Landry G. | K | Brorson | Kristen Larson | Parent |
| Lewis, Chisum J. | 12 | Earl | Penni Lewis | District |
| Lonski, Alexa F. | 1 | Stevenson/Watford | Nick Lonski | Parent |
| Lonski, Owen | 3 | Stevenson/Watford | Nick Lonski | Parent |
| Lowrey, Breanna M. | K | Fairview | Steve & Donna Lowrey | Parent |
| Lowrey, Jeremiah J. | 4 | Fairview | Steve & Donna Lowrey | Parent |
| Lowrey, Logan W. | K | Fairview | Steve & Donna Lowrey | Parent |
| Mindt, Maysen R. | 6 | Fairview | Stacie Mindt | Parent |
| Mindt, Parker D. | 4 | Fairview | Stacie Mindt | Parent |
| Minow, Lindsay M. | 10 | Earl | Julie Minow | District |
| Peterson, Reanna L. | 12 | Fairview | Tanya Candee | Parent |
| Schilling, Trent L. | 10 | Horse Creek | Vicki Schilling | District |
| Swenson, Ashton C. | 6 | Brorson | Melvin Swenson & Melissa Buckley | Parent |
| Swenson, Grady M. | K | Brorson | Melvin Swenson & Melissa Buckley | Parent |
| Thomas, Browynn A. | K | Fairview | Jordan & Tremaine Thomas | Parent |
| Tibbits, Kaitlyn N. | 10 | East Fairview | Julie Asbeck | Parent |
| Tibbits, Skyler J. | 10 | East Fairview | Julie Asbeck | Parent |
| Wentz, Adam W. | 9 | Fairview | Jodi Wentz | Parent |
| Wieferich, Tate J. | 5 | Rau | Cathy Wieferich | Parent |
| Winter, Jace J. | 7 | Horse Creek | Debra & John Winter | Parent |
| Winter, Katlyn J. | 10 | Horse Creek | Debra & John Winter | District |

|  |  |  |
| --- | --- | --- |
| **Middle School Student** | **Grade** | **District Requesting** |
| Bell, Jory | 7 | Rau |
| Cole, Caitlyn | 7 | Rau |
| Iversen, Tyler | 7 | Rau |
| Kohntopp, Tristan | 8 | Rau |
| LeFors, Kelton | 7 | Rau |
| Rasmussen, Brandon | 7 | Rau |
| Rasmussen, Ryder | 7 | Rau |
| Schepens, Taylor | 7 | Brorson |
| Wieferich, Tesa | 8 | Rau |

**2013-2014 Lambert Public Schools Transportation Request**

Allow pick-up of the Christianson children who reside closer to Lambert Schools (10.5 miles) than Sidney Schools (15.5 miles) in the family driveway. The closest bus stop is on Highway 200, a safety concern for the students.

**2013-2014 Montana Cooperative Service Agreement**

Cost of $1.00 per student up to a maximum of $1,200.00 per District. Volume food purchasing is an additional $100.00 and requires more study and a recommendation from Pam Radke. Approval of this item will authorize Superintendent Farr to add or delete the food purchasing component upon further conversation with Mrs. Radke.

**2013-2014 Montana Quality Education Coalition (MQEC) Dues @ $2,500.00**

**2013-2014 Montana High School Association (MHSA) Membership $4,000.00** an increase of $250.00 with the addition of Boys Cross Country this past year

**2013-2014 Montana High School Liability Catastrophic Plan @ a cost of $560.00**

**2013-2014 AltaCare Agreement for Comprehensive School and Community Treatment Services (CSCT)**

**Addendum to Lease with Savage Law for the Administrative Office**

- Expires on May 31, 2015 although termination through mutual agreement may occur at an earlier date

- Rent is $675.00/Month until November 1, 2013 when it will increase to $1,900.00/Month

**2012-2013 Compensated Absences Transfer**

Authorize the transfer of general fund monies, funds permitting, to the Compensated Absences Fund of each District not to exceed 30% of eligible sick and vacation leave as allowed by law.

**Repurpose and Rename Associated Student Body (ASB) Account March of Dimes**

Title I Student Needs – Monies previously raised by Title I coordinator, Lynn Obermeyer, were used for students to participate in the March of Dimes Walk-a-thon. Monies in this account will now be used to help with Summer Math program snacks and expenses.

**Authorize the creation of Class of 2020 ASB Account and the closing of Class of 2013 into the District Alumni Account**

**2013-2014 Student Handbooks – Second Reading and Adoption**

Sidney High School; Sidney Middle School; and Sidney Elementary

Mrs. Everett moved to accept the Consent Agenda as presented. Mrs. Cooley seconded the motion which passed 5 to 0.

Following discussion regarding the need for a July board meeting, Chair Dey and Superintendent Farr set the committee meetings for July 8th and 9th with the Board meeting to be held on Monday, July 15th.

**Community Comment on non-agenda items:**

**-** Mr. Hall noted Sidney will host the softball divisional tournament next spring.

- Mr. Thiel and Mr. Lorenz had been to the high school and felt a 98x48 building could easily fit in the area next to the greenhouse. This would allow for the construction of big projects by both Vo-Ag and Industrial Arts. The building would be basic in design.

- Mrs. Cooley requested information on the Booster Club for the next committee meeting.

At 8:07 PM Chairwoman Dey announced that the next matter to come before the Board was a personal matter and that she had determined as follows: 1) that the matter of the individual’s privacy is involved; 2) that such privacy demands protection of the individual for the sake of reputation, and otherwise, little, if anything, could be gained by publicly disclosing the information to be discussed; and 3) that the demand for privacy in this matter clearly exceeds the merits of public disclosure. Therefore, she called for an executive session for the purpose of a staff member extended leave of absence request. Due to HIPPA, this item must be discussed in closed session.

The meeting was reconvened at 8:15 PM. Mr. Thiel moved to grant Tracy Kessel’s extended leave request for the 2013-2014 school year for first semester with possible extension to the full year. Mrs. Cooley seconded the motion which passed on a 5 to 0 vote.

With no further business to come before the Trustees, the meeting was adjourned at 8:18 PM.

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Board Chair

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Clerk