June 23, 2014

The regular meeting of the Sidney Public Schools Board of Trustees was held Monday, June 23, 2014 at 7:00 PM in Room 104 of Central School on posted notice by the clerk. Present were Trustees Kelly Dey, Melissa Sanders, Luke Savage, Dennis Lorenz, Craig Steinbeisser and Serina Everett. Also in attendance were Superintendent Dan Farr, High School Assistant Principal- Loretta Thiel, West Side Elementary Principal-Jon Skinner and Clerk Beyer. Absent were Central Principal- Brent Sukut, High School Principal- Sue Andersen, Middle School Principal- Kelly Johnson and Curriculum/Federal Programs Director- Thom Barnhart.

Chairwoman Dey called the meeting to order at 7:00 PM and welcomed the visitor in attendance- Bill Vanderweele with the Sidney Herald. Ms. Dey stated an opportunity for community comment on non-agenda items would be provided following the Consent Agenda. Those wishing to address the board on agenda items were asked to fill out the Audience Participation form and give it to the clerk to be recognized.

Mrs. Everett moved to approve the minutes of the regular meeting and reorganization meeting held May 12th and the May 19th special meeting as well as the May 2014 claim warrants 221748 to 221819 in the amount of $374,942.10. Mr. Steinbeisser seconded the motion which passed 6 to 0.

Clerk Beyer presented the following warrant for cancellation:

ASB Warrant 19484 Ruben Moreno 9/17/13 $35.00 Applied Workshop to October PIR days so no reimbursement

The warrant was cancelled 6 to 0 on a motion by Mrs. Everett and a second by Mr. Lorenz.

The May 2014 Associated Student Body report and transfers were approved on a motion by Mrs. Everett with a second by Mr. Lorenz. The motion passed on a 6 to 0 vote.

From Athletics to Golf $ 45.00 Golf Expenses

From Central to West Side $ 90.00 Transfer of remaining Chocolate Bars

**SUPERINTENDENT’S REPORT:**

Superintendent Farr updated Trustees on the following items:

**Transfers:**

- Michelle Lambert from Central Office Secretary to Superintendent’s Administrative Assistant

- Mary Pfau from High School English to High School Guidance Counselor under an internship program

- Laura Reyes from Central Special Ed Paraprofessional to Speech Aide

- Rae Ann Klose from 1 FTE Middle School Teacher to .5 FTE Middle School Teacher/.5 FTE Program Coordinator

- Jennifer Lunderby from 1 FTE Special Ed Paraprofessional to .5 Special Ed Paraprofessional/.5 Office Secretary

**Resignations/Additional Hires to add to the Consent Agenda:**

- Miranda Fehilly – Resignation Assistant Volleyball Coach

- Lorraine Allen - .5 FTE Middle School FACS Teacher/.5 FTE Middle School Teacher

- Bonnie Vang – Elementary Teacher

**Miscellaneous:**

- The sale of the 1997 MCI coach bus was advertised with bids due June 20th. One bid was received in the amount of $13,000.00 from the Sidney Wrestling Club. The bid advertisement stated action would be taken on this item at this meeting. Mrs. Everett moved to accept the Sidney Wrestling Club bid for the purchase of the 1997 MCI bus in the amount of $13,000.00. Mr. Steinbeisser seconded the motion which passed on a 6 to 0 vote.

- The sale of the .142 acres of JD Subdivision land was also advertised, however, no bids were received. Aaron Franz had previously indicated interest in the purchase of this portion of acreage. Contact will be made with him verifying his interest and the bid process will be extended to July 7th with board consideration given on July 8, 2014 at the regular July meeting of the Trustees.

- Twenty certified staff participated in MBI in Bozeman this past week. Sidney Middle School has received Gold Status, Central has received Bronze Status and West Side is between Bronze and Silver.

**Calendar Events:**

- July will have a board meeting on the 8th. CTA long-range facility planning; land sale; hires; resignations; student handbooks; and any pertinent committee reports will take place that evening at 7:00 PM.

**STUDENT REPRESENTATIVE REPORT:** None

**COMMITTEE REPORTS:**

***PUBLIC RELATIONS AND PERSONNEL COMMITTEE: June 17, 2014***

Mrs. Sanders outlined committee discussions:

- Vacancies and transfers were reviewed. New hires, spring co-curricular hires and resignations are on the Consent Agenda;

- Two non-tenured teachers did not return signed contracts. One wishes to maintain her teaching position and will need to go through the District hire process to be re-instated; and

- Discussed the Superintendent’s Contract with Daniel Farr for 2014-2015 as well as the 8 hour a week internship Kelly Johnson will serve while obtaining her superintendent’s endorsement. As part of one of the Middle School teacher’s assignments, .5 FTE will be assigned as a program coordinator to oversee CHICO, MBI and some student discipline.

***TRANSPORTATION COMMITTEE June 17, 2014***

Mr. Lorenz recapped the following committee discussions:

- Reviewed transportation personnel needs;

- Reviewed the sale process for the 1997 MCI Coach which was addressed earlier in the meeting; and

- One District employee is working on driver education instructor certification.

***BUILDING AND GROUNDS COMMITTEE: June 16, 2014***

Mrs. Everett briefed the audience on the meeting agenda:

- Installation of additional security lighting at the high school is set to get underway soon;

- The High School CTE wing expansion is underway. The water easement with the church is complete, the contract with Langlas and Associates has been signed and a decision was made to install LED lights on this project;

- The leaky water lines in the high school courtyard will be addressed by Olson Plumbing;

- The window in the Industrial Arts area of the Middle School will be replaced with a door;

- West Side sewage by-pass system walk through is complete and a few punch list items need resolution;

- Central first floor remodel is going well;

- The demographer on the long-range facility plan will be here June 23rd. CTA will be on-site July 7th and 8th

- Discussion continues between the insurance adjustor and the District with regards to the replacement cost of the West Side roof;

- Continuation of the West Side HVAC system is a bigger project than first anticipated. Waiting for more information/plans from Prairie Engineering regarding this project;

- Estimated costs on the Middle School gym lighting were higher than anticipated; and

- The church property adjacent to the High School is not for sale as previously rumored.

***FINANCE COMMITTEE: June 16, 2014***

Mr. Steinbeisser highlighted the following committee discussions:

- In the absence of the Clerk, no financial reports were presented. May claims were reviewed;

- Projected kindergarten enrollment stands at 122;

- Dr. Farr presented a Montana Quality Education Coalition update;

- Kelly Dey reported on Class A Montana School Boards Association meeting;

- 2014-2015 Attendance Agreements are on the Consent Agenda;

- Oil and gas revenue received in 2013-2014 was reviewed;

- Recognition of classified like experience for new hires is on the Consent Agenda tonight;

- The consortium agreement for Light Speed software licensing is on the Consent Agenda;

- An agreement with MARCO Print Management Services is on the Consent Agenda; and

- The annual compensated absences transfer is also on the Consent Agenda.

***CURRICULUM AND POLICY COMMITTEE: June 17, 2014***

Mr. Savage reviewed committee discussions:

- Curriculum work continues in the areas of Math, English/Language Arts and Foreign Language;

- The District is working with the state Graduation Matters program. Dual credit and professional development are part of this program;

- The AdVancED draft report was reviewed. Sidney High School scored a 2.7 out of 4.0;

- The Summer Math/Reading program is underway;

- Staff is currently attending MBI and 14 attended PLC training in Las Vegas;

- Board self-evaluation has been postponed until September to give new board members a chance to become acclimated;

- Dr. Farr presented an annual report on the District to the committee; and

- 2014-2015 student handbooks are a work in progress and will be presented for first reading in July. Concerns with the high school handbooks included the proposed changes to the cell phone policy as well as the interpretation of the 10th tardy consequences. Additional information was requested regarding these policies and the ability of administration to enforce them.

**CONSENT AGENDA:**

**Resignations**

- Alicia Clayton – Superintendent’s Administrative Assistant

- Linda Stevens – High School Office Manager (Effective August 15, 2014)

- Barb Dornfeld – Elementary Teacher

- Tammy Hermanson – Elementary Teacher

- Colleen Zimmerman – Elementary Teacher

- Miranda Fehilly – Elementary Teacher and High School Volleyball Coach

- Liz Kleinke – High School Business Teacher

- Arlys Daleske – Food Service Worker

- Rick Verhasselt – Transportation Supervisor

**New Hires**

- Maribel (Bee) Morales – MS English Language Arts

- Hunter L. Gordon – High School Social Studies

- Monica Myhre-Mocko – Middle School Science

- Kayla Scebenski – Elementary Teacher

- Bonnie Bauer – Elementary Teacher

- Alisha Steffan – Elementary Teacher

- Paul Richter – Summer Maintenance

- Lisa Morehouse – High School Office Manager

- Alexandra Borg – Central School Administrative Assistant

- Lorraine Allen – 1 FTE Middle School Teacher

- Bonnie Vang – Elementary Teacher

**2014-2015 Student Attendance Agreements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student** | **Parent(s)** | **Grade** | **Dist of Residence** | **Type of Request** |
| Andersen, Hannah C. | Curtis & Erin Anderson | 4 | Brorson | Parent |
| Bell, Jory |  | 8 | Rau | District |
| Brown, Brooklynn R. | Brittany Brown | K | Fairview | Parent |
| Carpenter, Clay R. | Pamela Carpenter | 11 | Earl | District |
| Cole, Caitlyn |  | 8 | Rau | District |
| Farrow, Nicolas A. | Sarah Farrow | 1 | Fairview | Parent |
| Hovde, Cedar R. | Tana Hovde | 2 | Rau | Parent |
| Hovde, Trista L. | Tana Hovde | 6 | Rau | Parent |
| Hovde, Wacey P. | Tana Hovde | 1 | Rau | Parent |
| Iversen, Tyler |  | 8 | Rau | District |
| Langwald, Elizabeth G. | Jennifer Iszler | 4 | Savage | Parent |
| Larson, Garrett T. | Kristen Larson | 3 | Brorson | Parent |
| Larson, Grady R | Kristen Larson | 5 | Brorson | Parent |
| Larson, Landry G. | Kristen Larson | 1 | Brorson | Parent |
| LeFors, Kelton |  | 8 | Rau | District |
| Lonski, Alexa F. | Nick Lonski | 2 | Stevenson/Watford | Parent |
| Lonski, Owen | Nicki Lonski | 4 | Stevenson/Watford | Parent |
| Lowrey, Breanna M. | Steve & Donna Lowrey | 1 | Fairview | Parent |
| Lowrey, Jeremiah J. | Steve & Donna Lowrey | 5 | Fairview | Parent |
| Lowrey, Logan W. | Steve & Donna Lowrey | 1 | Fairview | Parent |
| Mindt, Maysen R. | Stacie & Gary Mindt | 7 | Fairview | Parent |
| Mindt, Parker | Stacie & Gary Mindt | 5 | Fairview | Parent |
| Minow, Lindsey Marie | Julie Minow | 11 | Earl | District |
| Nevins, Tucker O. | Lacey Nevins | 5 | Brorson | Parent |
| Rasmussen, Brandon |  | 8 | Rau | District |
| Rasmussen, Ryder |  | 8 | Rau | District |
| Schepens, Taylor | Lacey Nevins | 8 | Brorson | District |
| Schepens, Trey R. | Lacey Nevins | 6 | Brorson | Parent |
| Schilling, Trent Lane | Robert & Vickie Schilling | 11 | Horse Creek | District |
| Swenson, Ashton Cole | Melvin Swenson & Melissa Buckley | 7 | Brorson | District |
| Swenson, Grady M. | Melvin Swenson & Melissa Buckley | 1 | Brorson | Parent |
| Tibbits, Kaitlyn N. | Julie Asbeck | 11 | Fairview/Sidney | Parent |
| Tibbits, Skyler J. | Julie Asbeck | 11 | Fairview/Sidney | Parent |
| Wentz, Adam w. | Jodi Wentz | 10 | Fairview | Parent |
| Wieferich, Tate J. | Cathy Wieferich | 6 | Rau | Parent |
| Winter, Jace J. | John & Debra Winter | 8 | Horse Creek | District |
| Winter, Katlyn J. | John & Debra Winter | 11 | Horse Creek | District |

**Authorization for District Clerk to deposit excess oil and gas monies from elementary district concentric circle distribution in Fund 161 Building Reserve. Amount projected to be $5,414,401.85.**

**Recognition of experience for classified new hires effective June 1, 2014.**

**-** May recognize up to 10 years of verifiable quantifiable like experience

- No credit for half years but half years can be combined to make up 1 year

- A full year of creditable experience constitutes one calendar year of employment in a like position.

**Three year consortium agreement for Light Speed software**

- Multi-district agreement with Corvallis School District

- Cost of $4,400.00 per year for three years saving the District approximately $3,000.00 per year

**Compensated Absences Fund Transfer**

- Not to exceed 30% of the estimated liability for classified, licensed and administrative staff

- Providing end of the year funds are available for the transfer

- Estimated $10,000.00 in the high school and under $2,000.00 in the elementary

- Final figures are not available until after the accrued payroll is completed in July for June hours worked

**2014-2015 Spring Co-curricular Responsibility Agreements**

Kilee Sundt - HS and MS Band Robyn Heck- HS and MS Choral Janet Spracklin- Elem Music

Christy Pierce- Play Advisor Janet Brannan- Title IX Jessie Fisher – Auditorium Mngr

David McDonald- Science Club Yvonne Gebhardt- HS Academics Ted Fulgham – FFA Advisor

Jeanne Lang- FLA Advisor Roger Merritt- VICA Advisor Elaine Stedman - BPA Advisor

Sheri Williams – Truancy Officer

Foreign Exchange- Peggy Strupp/Nicole Franklin (Co-Advisors)

Speech & Drama- Gail Staffanson (Head) Christy Pierce (Assistant)

Softball- Damon McLaughlin (Head) Jennifer Difonzo (Assistant) Jesse Nesper (Assistant)

Track- Steve O’Toole (Head) Stacey Collins (Assistant) Steve Yockim (Assistant)

Roger Merritt (Assistant) Virginia Dschaak (Assistant) Crystal Weltikol (Middle School)

Levi Weltikol (Middle School) Jay Borseth (Middle School)

**2014-2015 Classified Salary Schedule (attached) and Salaries for Administrators and Licensed Personnel and Classified Staff not on the Salary Schedule**

*Administrators:*

Sue Andersen $82,237.00 Thom Barnhart $68,616.00 Kelly Johnson $81,290.00

Jon Skinner $70,875.00 Brent Sukut $70,875.00 Loretta Thiel $72,455.00

*Licensed/Other:*

Lisa Christensen $60,900.00 Ross Hall $63,571.00 Duane Pust $22,474.00

Michelle Monsen $77,246.00

*Classified not on Pay Scales:*

Shelly Averett- $16.05/Hr Nicole Beyer- $60,000/Yr Jerry Buske- $16.72 Chuck Buxbaum- $19.67/Hr

Charles Cummings- $16.15/Hr Tammy Edinger- $16.15/Hr Jon Getchell- $16.70/Hr Mark Iszler- $15.75/Hr Louise Iversen- $24.02/Hr Steve Lowrey- $25.64/Hr Leigh Merritt- $18.29/Hr Shelley Moran- $20.67/Hr Anna Nagle- $20.18/Hr Bobbie Nelson- $14.74/Hr Pam Radke- $37,516/Yr Sandy Rehbein- $16.05/Hr

Ken Stennes- $22.96/Hr Nancy Vaira- $19.98/Hr Kenny Vannatta- $19.06/Hr Carla Verhasselt- $17.80/Hr

Steve Yockim- $66,237/Yr

**Authorize the creation of Class of 2021 ASB Account and the closing of Class of 2014 into the District Alumni Account**

**Associated Student Body (ASB) Fund Custodian and Petty Cash Signator**

- Replace Alicia Clayton, Deputy ASB Fund Custodian, with Michelle Lambert as she has transferred into the position formerly held by Alicia

- Remove Alicia Clayton from signators on District petty cash account at Stockman Bank and add Michelle Lambert

**West Side Re-roofing Project**

Authorize Superintendent to begin bid process, establishing dates for bid submission, opening of bids/proposals and contract award to qualified contractor.

Mrs. Everett moved to accept the Consent Agenda as presented. Mr. Lorenz seconded the motion which passed 6 to 0.

Following discussion regarding the need for a July board meeting, Chair Dey and Superintendent Farr set Tuesday, July 8th at 7:00 PM as board meeting date in conjunction with the meeting scheduled with CTA on the long-range facility plan. Pertinent information to be presented as committee meetings will be addressed at this meeting also.

**Community Comment on non-agenda items: None**

**2014-2015 Superintendent’s Contract**

- Daniel T. Farr for a period of one year commencing July 1, 2014

- Salary = $108,000.00

- Section 7(b)1 – Unused vacation leave in excess of the maximum allowed under MCA 2-18-612 is payable as an annual payout prior to year end effective with the fiscal year 2013-2014

- Adjustments were made to Section 6(c) on advice of MTSBA to meet current law

Mrs. Everett moved to approve the Superintendent’s Contract as presented and to hire Daniel Farr to serve as District Superintendent for the 2014-2015 year. Mr. Steinbeisser seconded the motion which passed 6 to 0.

With no further business to come before the Trustees, the meeting was adjourned at 7:40 PM.

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Board Chair

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Clerk