May 9, 2016

The regular meeting of the Sidney Public Schools Board of Trustees was held Monday, May 9, 2016 at 7:00 PM in Room 103 of Central School on posted notice by the clerk. Present were Trustees Kelly Dey, Melissa Sanders, Dennis Lorenz, Craig Steinbeisser, Luke Savage and Serina Everett. Also in attendance were Superintendent Dan Farr, Central Principal Brent Sukut, High School Assistant Principal- Loretta Thiel, West Side Elementary Principal-Jon Skinner, Student Representative Landon Jones and Assistant Clerk Vaira. Absent were Clerk Beyer and Curriculum/Federal Programs Director-Thom Barnhart.

The following visitors were welcomed: Cara Lokken-Frandsen- SEA President; Carla Berg; Cardwell Bergp Ben Thogersen; Mason Thiel; Dexter Thiel; Gail Staffanson; Jade Binder; Mark Rudie; Ronda Carlson with CTA Architects; Tim Messer and Roger Byer with B&B Builders and Steve Yockim. Ms. Dey stated an opportunity for community comment on non-agenda items would be provided following the Consent Agenda. Those wishing to address the board on agenda items were asked to fill out the Audience Participation form and give it to the clerk to be recognized.

Minutes were approved unanimously on a motion by Mrs. Sanders and a second by Mrs. Everett. Two ASB warrants were presented for cancellation. #22416 for $125.00 (Duplicate payment) and #22425 for $45.81 (Duplicate payment). Cancelled warrants were approved unanimously on a motion by Mrs. Everett and a second by Mrs. Sanders.

The following Associated Student Body Talon transfers were approved 5 to 0 on a motion by Mrs. Everett and a second by Mrs. Sanders:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***ORGANIZATION*** | ***MONEY EARNED*** | ***ADVISOR*** | ***ORGANIZATION*** | ***MONEY EARNED*** | ***ADVISOR*** |
| BPA | $1,468.37 | $84.00 | Speech & Drama | $2,548.05 | $156.00 |
| Close Up | $475.06 | $42.00 | Seniors | $129.56 | $24.00 |
| Trading Cards | $691.00 | $30.00 | Skills | $3,757.29 | $246.00 |
| FFA | $1,986.61 | $114.00 | Sophomores | $2,332.11 | $120.00 |
| Freshmen | $1,511.55 | $84.00 | STUCCO | $345.50 | $30.00 |
| International Club | $172.75 | $15.00 | Track | $518.25 | $30.00 |
| Juniors | $993.31 | $66.00 | SMS Cheer | $172.75 | $12.00 |
| LEO | $1,295.62 | $66.00 | Wrestling | $1,554.74 | $90.00 |
| NHS | $1,554.74 | $51.00 | Eagle Kids | $345.50 | $24.00 |
| Publications | $259.12 | $12.00 |  |  |  |
| **Total** |  |  |  | **$22,111.88** | **$1,296.00** |

**STUDENT REPRESENTATIVE REPORT:**

Landon Jones reported: All HS staff members were recognized last week with gifts and door prizes; the Team tunnel arrived and the students are excited about using it; BPA is in Boston this week returning soon; the Senior Luncheon is this Wednesday; Powder Puff football game is this Sunday; Cap and Gown Day and Spring Exhibit this week; Graduation is Sunday May 22 with the last day of school on May 27th; High School Band Concert is May 16th but Choir concerts are to be announced.

**SUPERINTENDENT’S REPORT:**

The following updates were provided by Superintendent Farr:

**Transfers:**

* + Evonne Fulgham – from 1st grade to 3rd grade
  + Autumn Jorstad – Special Ed Aide to Title 1 Aide

Consent Agenda: Remove Matt Buske from consent agenda.

**Resignations to report:**

1. Duane Pust – ½ time School Psychologist
2. Vanessa Bawden – Special Education Teacher (Effective May 27, 2016)
3. Johanna Mae Cillo – Speech Therapist (Effective June 3, 2016)
4. Veronique Kidd – Special Education Teacher (Effective May 27, 2016)
5. Sue Satra – 6th Grade Volleyball
6. Carl Dynneson – HS Assistant Football Coach

**Enrollment:** 1384 (kindergarten registration: 109)

**Calendar Events:**

May 11, Senior Luncheon

May 11-12 – CTE Spring Exhibit

May 15, Baccalaureate

May 16, 7PM – MS/HS Band Concert

May 19-21, Divisional Softball (Blgs) & Track (Laurel)

May 22, Commencement 2016 Ms. Dey and Mrs. Sanders will handout diplomas

May 26-28, State Softball (Belgrade) & Track (Bozeman)

May 27, Last Day of School

Note: Choral concerts being rescheduled

**COMMITTEE REPORTS:**

***FINANCE: May 2, 2016***

Mr. Steinbeisser outlined the following committee discussions:

* Expenditure Summary Reports and Claims were reviewed.
* At this time enrollment in K-12 is 1385.
* Reviewed Montana Quality Education Coalition membership
* Discussed the 2015-16 Attendance agreements and reviewed the 2016 Insurance renewal options of Health, Life, Vision and Dental Insurance.
* Oil and Gas Report for the 4th Quarter was reviewed and discussion concerning High School oil and gas budgeting. The 2016-17 Mill Levy Request passed and Mr. Steinbeisser thanked the public for their votes.
* Various memberships were discussed that will be on the consent agenda and also the upcoming Fees and Charges concerning bus and gym rental. Mr. Steinbeisser also attended the FFA banquet.

***BUILDINGS & GROUNDS: May 4, 2016***

Mr. Lorenz reported that discussion was held concerning the following:

* High School North parking lot project regarding asphalt versus concrete was discussed;
* Discussion about the district roof inspections was held along with the replacement of cast iron sewage drains at Central School.
* CTA updated them on the West Side Expansion/Remodel project as well as the Restrooms, Roof, and Drainage and the North Wall Gym.
* Kringen Construction has started the Middle School First Floor Project in the Industrial Arts area.
* Fund Raising is ongoing for improvements to the South Meadow softball facility in preparation for state in 2017.

***CURRICULUM AND POLICY May 3, 2016***

Mr. Savage stated:

* Thom Barnhart had given all members a copy of the curriculum report.
* Labor Management meeting was May 5 at 5:30pm. Further items discussed were:
* Facility Use Requests – Dey/Beenken and Swim Team are on the Agenda this evening.
* Tennis proposal – Mr. Sweet and Mr. Hall presented a handout concerning a tennis program and Mr. Sweet stated he would coach with no salary. It would be a co-ed with no cuts. Cost would range around $8600. Committee members stated they would like to see this as an intermural sport and Tennis will no longer be on the table.
* Committee was presented with a proposal to add public speaking to the curriculum.
* Job Descriptions for office clerical/administration, technology, aides and paraprofessionals were reviewed.
* 2016-2017 Handbooks and revisions were discussed
* Discussion was held on Policy 6000-900 series, Wellness Policy/Guidelines – 2510, Policies 1310, 1400, 1420 & 1130 along with Transportation and Facility Use and Funding Guidelines.
* Sports Surveys for 2016-17 will be added to the next agenda.
* All members were invited to the FFA Banquet.

***PUBLIC RELATIONS AND PERSONNEL May 3, 2016***

Mrs. Sanders gave an update on:

* Zach Yockim, IT Director discussed the Papercut Project and how it may curb some color printing; District cameras look OK and he is reviewing all software purchases in the district.
* Pam Radke, Kitchen Supervisor said she had no staff issues at this time and no further report
* Brian LeFors, Transportation Supervisor reported he has had a bumpy year with issues of loading and unloading and reported there were 230 trips using transportation this year. Buses # 2 and #11 continue to be problematic.
* Vacancies were reviewed: Speech Therapist with potential 16-17 vacancies based on need: HS English; Special Education and 5th Grade; Co-curricular includes: Cheer Dance, HS Track, HS Asst. Football and HS/MS GBB Coaches
* New hires are on the Consent Agenda.

Chair Dey stated they would move to the topic of the West Side Roof prior to the Consent Agenda as some of the participants in the discussion had other obligations to attend.

**West Side Roof Bid** – CTA, B & B Builders

Two bids were received for the partial reroof projects at West Side Elementary. Trustees need to consider the lowest responsible bid and either award the project based on review of the bids with CTA and B&B Builders or consider other options for completion of the reroof. The bids received are;

* Perfect 10 Roofing—Bid amount: $167,500.00
* Thiel Bros Roofing—Bid amount: $318,312.00

Roger Byer of B & B Builders stated the two bids submitted were significantly different in cost, so research and follow-up was conducted by Rhonda from CTA and Roger Byer. They agreed both bid documents submitted were sufficient and the workmanship from both entities was as it should be. Both entities are bonded and covered by workers compensation and Perfect 10’s bid had comparable costs and the price per foot was within range with CTA’s review of similar bids regarding this type of roof. Roger stated that under some circumstances you cannot refuse the lowest bid. Mrs. Everett moved to accept the lowest bid of Perfect 10 Roofing. Mrs. Sanders seconded the motion. Those in favor were Dey, Everett and Sanders. Opposed were Steinbeisser and Savage. Lorenz refrained from the vote as a high school trustee.

**CONSENT AGENDA:**

**- 2015-2016 Student Attendance Agreements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2015-2016 ATTENDANCE AGREEMENTS SUBMITTED** | | | | |
| **Student** | **Grade** | **DOB** | **District** | **Parent or District Request** |
| Bruner, Benjamin S. | 8 | 12/3/2001 | Lambert | Michelle Bruner |
| Bruner, Joseph C. | 6 | 9/11/2003 | Lambert | Michelle Bruner |

**- 2016-2017 MTSBA Membership with dues of $8,481.00**

**- 2016-2017 MQEC Membership with dues of $2,500.00**

**- 2016-2017 MHSA Membership with dues of $4,000.00**

**- 2016-2017 MHSA Liability Catastrophe ($755.00) & Concussion Plan ($190.00)**

**- 2016-2017 MT Cooperative Service Agreement Dues: $1200.00**

**- 2016-2017 ALTACARE Agreement**

**- 2016-2017 Fees and Charges**

- All fees for the 2016-17 school term will remain the same as 2015-16 except for traffic education

- Traffic education will have an additional fee of $15.00 for missed drives due to the number of students (no-shows) missing scheduled/make-up drives casuing increased instructional time for instructors.

**- 2016-2017 Health Insurance-EMBS-Joint Powers Trust Renewal**

- Option 5: 4% credit on premiums with a 3 year commitment and 40% of employees participating in annual wellness screening resulting in a 7.8% premium increase

**-2016-2017 Dental Insurance-MetLife Renewal**

- First increase since 2011-2012. Single Rate = $36.07 an increase of $2.08 (6.12%) and Family Rate = $96.28 an increase of $5.55 (6.45%).

**- 2016-2017 United Heritage Vision & Life Insurance (Premiums increased vision only)**

Employee only $ 7.50 to $ 7.53 Employee + Child(ren) $16.06 to $16.13

Employee + 1 $15.00 to $15.07 Employee + Family $25.65 to $25.76

**- H.S. Oil and Gas Budgeting**

Receipts of oil and gas revenue in the high school district for 2015-2016 are more than budgeted. Approval of the Consent Agenda authorizes the District Clerk to distribute unbudgeted oil and gas as noted.

Fund 213—Tuition: $ 20,000.00

Fund 228—Technology: $ 100,000.00

Fund 229—Flex Fund: $ 325,163.28+ 4th Quarter Concentric Circles

Fund 250—Debt Service: $ 20,000.00

Fund 261—Building Reserve: $ 463,097.30

**- New Hires (***New Hires are contingent on completion and review of background checks)*

* Kami Cox – HS Business Education 2016-2017
* Justine Klempel – Elementary Special Education 2016-2017

**- 2016-2017 Non-tenure, Licensed, & Program Staff Renewals**

* *Non-tenure Staff Recommended for Tenure Contract Renewal*

Evonne Fulgham Melissa Shiffer Matt Whelchel Rhetta Wilson

Marie Holler Jenna Noble Lacey Nevins Kilee Sundt

Dan Hart Lindsay Wagner Shay Witt

* *Non-tenure Staff Recommended for Contract Renewal*

Jennifer Baker Bonnie Bauer Kaitlin Bell Lina Buchanan

Elsie Drynan Carl Dynneson Ted Fulgham Hunter Gordon

London Gordon Katie Hardy Jaime Harrison Jordanne Huffman

Shane Jensen Jennifer King Carmen Mead Chris Merica

Maribel Morales Ruben Moreno Monica Myhre-Mocko Karen Pollari

Denice Rauch Tymbre Stender Jessica Sweet John Sweet

Alison Troxel Kayla Vine

* *Licensed/Program Staff*

Jill Albertson – Psychologist

**- 2016-2017 Classified Staff Contract Renewals**

* *Administration*

Michelle Lambert Maria Neff Nancy Vaira

* *Aides/Paraprofessionals*

Shelly Averett Raechal Beyer Sarah Beyer Jessica Burns

Kayla Green Cheryl Hansen Pamela Hansen Sally Hinkley

Rhonda Hunter Susan Iversen Patricia Kneeland Falon LaRoche

Marilyn Lorenz Cheryl Mastvelten Maida Morton Jane Olson

Susan Osborne Sandy Rehbein Milly Rohrman Joan Schrader

Kerri Simard Erica Snow Sonia Spauding DelRae Steinbeisser

Tammie Wheatley Aimee Wicorek Danielle Wilson

* *Title I/Alternative Ed Tutors*

Donald “Jim” Bailey Maria Jensen Autumn Jorstad Bonnie Osborne

Tara Skaar Nicole Tihista

* *Custodial/Maintenance*

Charyl Beach Chuck Buxbaum Brian Cunningham Jon Getchell

Sheila Iszler Lenny Larson Jennifer McGahan Brian McNutt

Karen Moerman Danielle Topping Kenny Vannatta Jeff Waddell

Michael Waddell Taycia Yockim

* *Food Service*

Charles Couture Rose Couture Beth Cross Nicole Enriquez

Kellee Goetz Dru Jones Mary Lake Barbara Luke

Bobbie Nelson Pam Radke Jenifer Verhasselt Renita Welnel

Taycia Yockim

* *Secretary*

Ali Borg Michelle Bruner Petra Candee Jennifer Lunderby

Lisa Morehouse Jane Nicolaus Susan Spangler Maria Peters

Carla Verhasselt

* *Transportation*

Matt Buske Ann Cummings Charles Cummings Tami Edinger

Louise Iversen Brian LeFors Nikole LeFors Shelley Moran

Ernest Taylor

**- 2016-2017 Co-Curricular/Advisor Agreements**

Gail Staffanson- Speech & Drama Head Coach Christy Pierce – Speech & Drama Assistant

Kilee Sundt – MS & HS Band Denice Rauch – MS & HS Choral

Janet Spracklin – Elementary Music Ted Fulgham – FFA Advisor

Roger Merritt – Skills Advisor Jeanne Lang – FLA Advisor

Jennifer King/Kami Cox – BPA Co-Advisors Yvonne Gebhardt – HS Academics

Marie Holler – MS Academics Lacey Nevins- MS Student Council

Peggy Strupp/Nicole Franklin – Foreign Exchange Co-Advisors

David McDonald – Science Club Janet Brannan – Title IX

Richland Opportunities, Inc. – Talon Christy Pierce – Play Advisor

Michael Waddell – MS Auditorium Manager

**- 2016-2017 Extended Day Contracts**

Terry Bolen—Counselor: 5 days Roger Merritt—CTE: 6 days

Linda Clark—Counselor: 5 days Mary Pfau—Counselor: 5 days

Stacey Collins—Counselor: 10 days Greg Schell—Counselor: 5 days

Ted Fulgham—Ag. Ed.: 15 days

**- Approval of Facility Fee Waiver Requests**

**1. Kelly Dey & Eric and Karen Beenken---Graduation Celebration:** Requested use of the high school east parking lot for a graduation BBQ on May 15th from 11 AM to 3 PM. As a contingency, requested use of the high school multipurpose room in the event of bad weather. Request use of restrooms nearest the east parking lot. Rental fee of $50.00 would apply to multipurpose room and provide access to locker room restrooms. No known conflicts with requested date.

**2. Sidney Tiger Sharks:** Marie Holler is requesting gym space at either the Middle School or West Side gym to conduct preseason training. No fees are associated with this request and the request would have to account for scheduled school activities. Proof of insurance protection for the district is required.

**- Board Policy Revisions-1st Reading**

BP 1130: *Remove final 2 sentences* BP 1310: *No changes*

BP 1400: *MTSBA revisions re: minor revisions addressing all matters relevant to any meeting of the Board*

BP 1420: *Updates on motion rescinding* BP 2166: *Language change to reflect MCA & ARM alignment*

BP 4411: *Remove all language referring to SROs & align language to reflect existing procedures for working with law enforcement*

BP 5322: *Clarifies posting of rights, benefits & obligations of District & employees*

BP 2510: *OPI listed this policy in need of corrective action*

BP 6000: *Language updates only* BP 7110: *Add “Dist. Clerk” in language to policy*

BP 7210: *Update legal references/codes* BP 7251: *Recommend adoption & replacement of BP 9261*

BP 7260: *Update legal references & add statement concerning local education foundations*

BP 7400: *Minor edits to policy* BP 7430*: Minor language changes & update legal references*

BP 7500: *Update policy & its reference to BP8351 which doesn’t exist*

BP 7525 *Adopt Lease-Purchase Agreement policy for possible cost saving measures*

BP 7535: *Adopt this policy with regards to Electronic Signatures*

BP 8100: *Updates to language & legal references* BP 8110: *Language Change*

BP 8124: *Edit legal reference and include activity buses* BP 8225: *Language Edits & Legal Refrnce Updates*

BP 8230: *Delete Policy included in revisions to BP2510* BP 8300: *Language Edits & Legal Refrnce Updates*

BP 8320: *Add language re: privately owned property- District will not assume responsibility for repair, replacement loss etc.*

BP 8400: *Replaces BP 9261* BP 8430 *Language Edits & Legal Refrnce Updates*

BP 8420: *Drop Current BP 8420 covering Data Management Computer systems no longer necessary. Replace with new BP 8420 addressing District-Wide Asbestos Program and replacing BP 9350*

BP 9000 Series: *This series will be dropped & included in other policies.*

**- 2016 – 2017 Student Handbook Changes (Sidney High School, Sidney Middle School and a combine Central and West Side Elementary) —1st Reading**

The trustees annually receive and review changes to the student handbooks for Sidney High School, Sidney Middle School, West Side Elementary and Central Elementary. The handbook revisions minus annual updates—schedules, dates, staff were presented at the Curriculum and Policy Committee meeting and are presented for 1st reading consideration by the trustees.

**- 2016- 2017 New High School Course Offering**

*- PUBLIC SPEAKING ½ Credit Grades 9-12 Prerequisite: None*

Mrs. Everett moved to approve the Consent Agenda as presented. Mrs. Sanders seconded the motion. Motion carried 6-0.

**2016 – 2017 Continuing Education Grants**

Kaitlin Bell Melissa Schiffer Hunter Gordon Katrina Johnson Mary Pfau

Mrs. Everett moved to approve the continuing education grants as presented. Mr. Steinbeisser seconded the motion. Ms. Dey abstained from the vote. Motion carried 5-0

**2016-2017 Non-Tenure Certified Staff Contract Non-Renewals without cause**

Mrs. Everett moved to accept the 2016-2017 non-renewal without cause of Stephanie McGahan, K-1 .5FTE teacher. Mr. Steinbeisser seconded the motion which carried 5-0 with Mr. Lorenz abstaining on this elementary issue.

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**2016-2017 K-12 Activity Director (AD) Contract**

The 2016-2017 contract renewal of Ross Hall as the K-12 Activity Director was presented to the board.

- Mr. Savage stated that as explained by MTSBA, this position will be acted on separately.

- The trustees have reviewed the K-12 Activity Program and position responsibilities with the Activity Director. - Dr. Farr reviewed the background establishing the need for a full time AD- including better use of facilities, transportation, after school programs, incentives and camps.

Progress has been made with numbers being up. The Parent/Student Evaluation is a work in progress and we need credibility concerning that form. Fiscally we may need to not travel as much in the Middle School. Mr. Hall has made great strides in his involvement with MHSA, concussion training, and CPR and First Aid training. Dr. Farr recommended the Board renew Mr. Hall’s contract for 2016-2017.

- Chair Dey gave Mr. Hall the opportunity to close the meeting. Mr. Hall declined to close the meeting and stated he had no problem keeping it open to public.

Public comment included a favorable remark how the district has seen an increase of tournaments brought to Sidney and Eastern Montana because of Mr. Hall’s work, that he is great in promoting Sidney and bringing income to our area and supports Ross 100%.

Discussion between the Board was held and Mr. Savage stated that the board continues to get distracted by Athletics and Activities. Mrs. Everett said she appreciated the coaches coming to the board concerning this position and she has seen improvement in the last few months. Although there is room for improvement, Mrs. Everett states she receives calls from the community in support of Mr. Hall. Chair Dey stated that any parent complaints about a staff member need to be made by that parent and the comments cannot be made before the board by third party including board members. Ms. Dey stated that the board is not to evaluate any staff member other than Superintendent and District Clerk.

Mr. Hall spoke on his program stating that they have been successful in bringing the numbers of participants up and every activity is experiencing more numbers. Academically the GPA have went up along with more awards in the district. He stated the Junior High numbers are up and the High School coaches are doing more pre-season coaching with Middle School students. The wrestling tournament is the largest in the state with 30 teams attending. Healthworks is doing the injury prevention and treatment program and they have successfully done impact concussion testing on 7th through 12th grades, being one of only a few schools in Montana.

Mrs. Everett moved to go forward with Dr. Farr’s recommendation to renew the K-12 Activity Director’s contract for the 2016-2017 school year. Motion was seconded by Mr. Lorenz. Those in favor: Mrs. Everett, Mr. Lorenz and Ms. Dey. Those opposed: Mr. Steinbeisser, Mrs. Sanders and Mr. Savage. Tied vote. Mrs. Everett moved to reconsider the contract at the June board meeting. Ms. Dey seconded the motion. Those in favor: Mrs. Everett, Mr. Lorenz and Ms. Dey. Those opposed: Mr. Steinbeisser, Mrs. Sanders and Mr. Savage. Motion is declined.

**Hearing Decision**

The next item on the agenda was a vote on two previous student hearings. Chair Dey stated that the next matter to come before the board is a personal matter and she has determined that the matter of the individual’s privacy is involved and that such privacy demands protection of the individual for the sake of reputation, and otherwise that little, if anything can be gained by publicly disclosing the information to be discussed: and that the demand for individual privacy in this matter clearly exceeds the merits of public disclosure, therefore she called an executive session at 8:22. *(See Special Meeting Notes)*

Ms. Dey reconvened the meeting at 8:25PM. Mrs. Sanders moved to accept the minutes made in the prior special meeting on Student A. Mr. Steinbeisser seconded the motion. Motion carried 6-0. Mr. Lorenz moved to accept the minutes made in the prior special meeting on Student B. Mr. Steinbeisser seconded the motion. Motion carried 6-0.

The regular meeting was adjourned at 8:28.

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Board Chair

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest: Nancy Vaira

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Assistant District Clerk