October 8, 2012

The regular meeting of the Sidney Public Schools Board of Trustees was held on Monday, October 8, 2012 at 7:00 PM in Room 104 of Central School on published notice by the clerk. Present were Trustees Kelly Dey, Luann Cooley, Dexter Thiel, Craig Steinbeisser, Dennis Lorenz and Serina Everett. Also in attendance were Superintendent Farr, Sidney Elementary Principal-Sue Andersen, Federal Programs/Testing Coordinator- Gary Arnold, High School Assistant Principal- Loretta Thiel, High School Principal- Dan Peters and Clerk Beyer. Absent was Middle School Principal- Kelly Johnson.

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Chairwoman Dey called the meeting to order at 7:03 PM and welcomed the visitors in attendance- Mark Halvorson, SEA President, Tami Edinger and Bill VanderWeele with the Sidney Herald. Ms. Dey reminded those in attendance to sign in and stated that an opportunity for community comment on non-agenda items would be provided at the end of the meeting. Those wishing to address the board on agenda items were asked to fill out the Audience Participation form and give it to the clerk to be recognized.

Mrs. Cooley moved to approve the minutes of the regular meeting held September 10th and the September 2012 claim warrants 220601 to 220638 in the amount of $310,336.18. Mrs. Everett seconded the motion which passed 6 to 0.

The September 2012 Associated Student Body report and transfers were approved on a motion by Mrs. Cooley with a second by Mr. Lorenz. The motion passed on a 6 to 0 vote

From Talon to BPA $ 10.00 Signs

From Close-up to Talon $ 15.00 Popcorn & Supplies for Powderpuff

From Class of 2015 to BPA $ 32.50 Posters

From Key Club to Resources Unlimited $ 47.75 Lunch

From Student Council to Resources Unlimited $ 181.00 Gift Certificate and Balloons

From Publications to Resources Unlimited $ 347.45 Meal Supplies

From Trading Cards to Spirit Club $ 200.00 Donation

From Talon to Close-Up $ 400.80 Purchase Extra Pop

**SUPERINTENDENT’S REPORT:**

Superintendent Farr updated the Trustees on the following items:

- Correspondence included a thank you from the Girls Volleyball team for supporting the Pack the Place in Pink Event scheduled for the home volleyball game tomorrow night;

- The additional hire of Crystal Gauthier for .57 High School Communication Arts teacher;

- Labor Management Committee met on October 4th and discussed a number of items including the lunch schedule at West Side, some noon duty concerns with teachers, Bus 3’s schedule as it is running late in transferring Middle School student from Urban Ag at the High School; the Mentor Program and its involvement with experienced protégées and an update on staff housing;

- After meeting with Western States today, the District has updated its insurance addendum to provide coverage for travelling teams at a cost of $603.00 for the rider;

- Sandy Welch, candidate for State Superintendent of Schools, called today concerning a misquote in the Independent Record in Helena regarding oil and gas monies. She wanted to set the record straight;

- First quarter ends on October 26, 2012; and

- MCEL/MEA Conferences are in Billings next week, October 18 and 19th with no school for students.

**STUDENT REPRESENTATIVE REPORT:**

Colton Moran represented the Student Council and reported the following:

- The football players are excited about the new scoreboard and were hoping it would be erected and in use by the last home game of the season;

- Colton explained the changes made to the Gold cards at the high school;

- Student Council was busy with spirit week and homecoming;

- The quarter is coming to an end an students are cracking down on grades; and

- New students at the high school include a foreign exchange student from Czechoslovakia.

**COMMITTEE REPORTS:**

***PUBLIC RELATIONS AND PERSONNEL COMMITTEE: October 2, 2012***

Mrs. Cooley summarized committee discussions:

- The new certified staff from Central and West Side attended the meeting for introductions;

- Mrs. Johnson, Middle School Principal, met with the committee to update them on the year; and

- Vacancies were reviewed; resignations and new hires are on the Consent Agenda.

***TRANSPORTATION COMMITTEE: October 2, 2012***

Mr. Steinbeisser highlighted committee agenda items:

- Webinar held with administrators and bus drivers on the new camera system. The webinar provided information about exterior cameras to record drivers who are not adhering to the amber lights and a panic button the driver can press to indicate an incident that needs to be checked. Following discussions regarding the need for this additional equipment and the cost, the consensus of the Trustees was to purchase this additional equipment to give the drivers additional tools to promote safety on bus routes; and

- Mr. Steinbeisser reported he toured the barn and the busses. The oil used in District busses is currently changed every 4000 miles. Further checking on this indicates the oil only need by changed at 8000 miles with the filter changed at 4000 miles. He also noted that three busses have kill switches. The recommendation is to install them on all busses for the purpose of prolonging the life of the battery and to avoid the fire experienced last year.

***BUILDING AND GROUNDS COMMITTEE: October 1, 2012***

Mrs. Everett imparted the following information:

- High School project updates:

*- The High School Greenhouse replacement has been ordered;*

*- Track repairs have been completed by a firm from Denver whose cost was a lot less than quoted from LeCourts;*

*- Water heater for locker rooms has been installed;*

*- Wrestling mat and hurdles have been ordered; and*

*- Funds have been raised for the new football field scoreboard. Some complications arose when installing the scoreboard but work will continue with hopes of completion prior to the end of the football season.*

- Middle School project updates:

*- The Middle School kitchen project is complete; and*

*- The gymnasium scoreboard and safety padding have been installed.*

- West Side/Central Elementary project updates:

*- Office remodel at West Side is complete;*

*- Asbestos abatement in the crawl space at Central is complete except for some joints in the tunnels; and*

*- Staff housing at West Side suffered delays due to third party paperwork to be filed with the state. Sewer and water are set to be done by October. This delayed the units by about a month. The intent is to have the units available by Thanksgiving.*

- Bus Barn project updates:

*- Following a meeting with the insurance company, the roof is not warped or bubbled so the decision is to paint the ceiling rather than replace it.*

- Dominic Monson, a fifth year NDSU architecture student originally from Williston, has taken on the design of a school in the JD Subdivision as his final project for college. This will give the District some ideas for that acreage at no cost to the District; and

- The next community cross-over event is scheduled for October 30th at 6:30 in the high school library and will concentrate on District facility needs.

***FINANCE COMMITTEE: October 1, 2012***

Mr. Steinbeisser briefed those in attendance on committee discussions:

- The September claims were reviewed;

- Preliminary October count day Pre-K through Grade 12 enrollment to be at about 1284 – a 4.5% increase District wide;

- The next meeting of the Montana Quality Education Coalition will be held at MCEL in Billings;

- Attendance Agreements and Individual Transportation Agreements are on the Consent Agenda;

- The District has signed up with the Montana Cooperative Services food purchasing program. This partnership will provide assistance to Pam Radke in the areas of inventory and meal planning as well as cost control;

- The audit was conducted. Preliminary financials will be forthcoming;

- The 2012 Trustee Report and 2012-2013 Budget Reports have been completed and submitted;

- The District has received a request from Richland Economic Development to assist with the cost of a lobbyist for the upcoming session. The requested contribution is $3000 with the lobbyist still to be named. Mr. Farr contacted RED and requested involvement in the selection of a lobbyist; and

- Another oil lease was received from Bakken Oil. This is for the parking lot east of Central School.

***CURRICULUM AND POLICY COMMITTEE: October 2, 2012***

Mr. Thiel outlined committee topic discussions:

- Reviewed out-of-state field trip requests which are on the Consent Agenda tonight;

- Discussion centered on the board self-assessment review process. The intent is to have everything ready for the next month’s committee meeting; and

- Dr. Robert Carson, MSU-Bozeman, visited the District. One of the discussions involved the possibility of placing student teachers in the system that may be a good fit for District needs.

**CONSENT AGENDA:**

**New Hires**

- Jennifer Lunderby – Middle School Special Education Aide

- Theresa Titus – Middle School Custodian

- Ann Cummings – Bus Driver Route 1

- Darci Lawrence – Middle School Cheer Co-coach

- Girls Basketball Program:

- David Huskamp and Terry Bolen – Grades 4-6 Coaches

- Brad Faulhaber – Grade 8 Coach

- Crystal Gauthier – High School Assistant Coach

- Missy Sanders – High School Assistant Coach

- Stacey McNally – Grade 7 Coach

**Resignations**

- Josie Yerk – Middle School Special Education Aide

**Out of State Field Trips**

1. High School Yearbook staff (3-5 students) to attend training with Mrs. Stedman in San Antonio, Texas, November 14th – 19th;
2. Two requests for the High School Robotics Club: a) Robot building and testing at the BEST contest in Dickinson, North Dakota, October 13th, 26th and 27th; and b) to attend the FIRST competition in Calgary, Alberta, Canada, April 4-6, 2013; and
3. Craig Bowen and 10-12 of his junior and senior level students to camp one day and night in Teddy Roosevelt National Park, North Dakota on October 30th. This date is a Tuesday and a school day. Approval of this request would be granted to Superintendent Farr upon further information to include an agenda addressing travel, educational components, safety and the timing of the event.

**2012-2013 Attendance Agreements**

Table 1: Attending Sidney Schools

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Grade** | **Dist. Of Res.** | **Parent Name** | **Request type** |
| Calix, Jonny | 4 | Rau | Isis Garcia | Parent |
| Echeverria, Sheyla | 5 | Rau | Isis Garcia | Parent |

**2012-2013 Individual Transportation Agreement**

Student Kenneth Brogan Jr. – Grade 10 – Distance to nearest bus stop is 9.2 miles which equates to $4.34/day

**2013 Lobbyist Service Agreement**

Approve the agreement with Richland Economic Development at a cost of $3000.00 for services during the 2013 legislative session.

Mr. Lorenz moved to accept the consent agenda as presented. Mr. Steinbeisser seconded the motion which passed 6 to 0.

**Communication from the public on non-agenda items:** None

At 7:46 PM Chair Dey announced that the next matter to come before the Board was a personal matter and that he had determined as follows: 1) that the matter of the individual’s privacy is involved; 2) that such privacy demands protection of the individual for the sake of reputation, and otherwise, little, if anything, could be gained by publicly disclosing the information to be discussed; and 3) that the demand for privacy in this matter clearly exceeds the merits of public disclosure. Therefore, she called for an executive session for the purpose of the superintendent’s quarterly evaluation.

With no further business to come before the Trustees, the meeting was adjourned at 9:15 PM.

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Board Chair

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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District Clerk