

**DECEMBER 12, 2022**

A regular meeting of the Sidney Public Schools Board of Trustees was held at 5:30 PM Monday, December 12, 2022, at the Administration Office on posted notice by the clerk. Present were Trustees Ben Thogersen, Randy Iversen, David Seitz, Josh McGahan and Kelly Dey. Also in attendance were Superintendent- Brent Sukut; District Clerk- Nicki Beyer, Assistant Business Manager- Tracy Click, High School Assistant Principal- Danny Coryell, High School Principal- Carl Dynneson, Central School Principal- Sara Romo, Middle School Principal- Ashley Copple, and Special Ed Director- Michelle Monsen. Absent were: Trustees: Jon Marker, Alex Villegas and outlying High School Trustee- Lisa Gorder; West Side Principal- Sharri Vandall and Curriculum Director- Thom Barnhart .

At 5:32 PM, Chairman Thogersen called the meeting to order and welcomed all community members attending in person or on conference call-in. Mr. Thogersen stated any community member wishing to comment during the meeting present a completed Audience Participation Form to the Clerk indicating the issue they wish to address. An opportunity for community comment on non-agenda items will be provided at the end of the meeting.

**COMMITTEE REPORTS: NONE****ADMINISTRATORS', SUPERINTENDENT'S, FINANCIAL AND STUDENT REPORTS:**

- **WRITTEN ADMINISTRATOR REPORTS FROM:** Mrs. Vandall, Mrs. Romo, Mrs. Copple, Mr. Dynneson/ Coryell, Mr. Barnhart and Mrs. Monsen with highlights reviewed by Superintendent Sukut

- **TRANSFERS:**

- o Michelle Lambert from Assistant District Clerk to Assistant Business Manager effective January 1, 2023
- o J.D. Mulkey from Middle School Girls Basketball Coach to High School Assistant Girls Basketball

- **RESIGNATIONS: None**

- **ENROLLMENT:**

- o West Side – 327; Central – 248; Middle School – 286; High School – 394 = TOTAL 1255

- **PROVIDED CALENDAR OF UPCOMING HOME EVENTS**

- **DISTRICT PROJECTS:**

- o Paper-Cut – To assist with cutting printing/copy expenses. Transitioning to this program in February
- o High School west main gym doors are waiting for the closure piece to be complete
- o Camera replacement at the Middle School continues
- o West Side playground asphalt repairs are in progress

- **WELLNESS COMMITTEE:**

- o Initial meeting held November 18<sup>th</sup>
- o Established two short-term and one long-term goal
- o Next meeting will be February 17<sup>th</sup>

- **SCHOOL SAFETY:**

- o Law Enforcement conducted first round of building walk-throughs November 18<sup>th</sup> with the second walk-through completed on December 9<sup>th</sup>
- o The Administration Team has had initial conversations regarding wording of lockdown procedures at the building levels. Staff meetings addressing these changes will occur in December or January
- o Discussions between the Administration Team, Chief Kraft and Sheriff Dynneson will take place on December 16<sup>th</sup> regarding law enforcement observations, protocol in extreme events with modifications to the Campus Safety Procedure Manual once that process is complete

- **CDL PROGRAM:**

- o Complications with finding an instructor that meets OPI criteria have delayed the start of this course offering from second semester beginning in January to next fall
- o Mr. Dynneson met with Franz regarding this program. They are interested in night classes and in the program in general

- **REVIEWED CURRENT JOB OPENINGS**

- **FINANCIAL REPORTS:**

- o October District Cash Balances, Revenue and Expenditure Reports
- o County October Investment Report

**CONSENT AGENDA:**

- A. Approve November 7<sup>th</sup>, 2022 Regular Meeting Minutes**
- B. Cancel District Warrants and/or Associated Student Body Checks: None**
- C. Approval of November 2022 Claims Warrants # 233717 - 233756 in the amount of \$576,632.03**
- D. Associated Student Body Information:**
  - o Approve the October 2022 Report
  - o Approve the following Transfer:
    - From HS Band (101) to MS Band (205) \$500.00 Cover overdrawn account due to instrument repairs
- E. 2022-2023 Out-of-District Attendance Agreement:**
  - State request for 8<sup>th</sup> Grader from Fairview
  - Recommendation from Administration is to deny the request of the 8<sup>th</sup> grade student from Fairview to attend SMS pursuant to Board Policy 3141
- F. New Hires:**
  - o Kara Triplett – High School Office Manager
  - o Lisa Buckley – Elementary Special Education Aide
  - o Andy Pollari – Middle School Boys Basketball Coach
  - o Tawnie Tribby – Middle School Cheer Coach
  - o Jared Jurgens – High School Assistant Baseball Coach

Approval of the recommended new hires for the 2022-2023 school year pending reference and background checks

Ms. Dey moved and Mr. McGahan seconded the motion to approve the Consent Agenda as presented. The motion passed 5 to 0.

**DISCUSSION/ACTION AGENDA:**

**\* UPDATES TO DISTRICT BANK ACCOUNT SIGNATURES:**

Changes to bank account signatures are necessary due to the retirement of Nicole Beyer, District Clerk, resulting in the transfer of office personnel to different positions:

- o **Stockman Bank:**
  - District #5 Petty Cash Account: Tracy Click, Michelle Lambert and Maria Neff
  - SPS Payroll Account: Kasey Deschaine, Michelle Lambert and Tracy Click with Richland County Treasurer added for Transfers between county and school accounts
  - Associated Student Body (ASB) Account: Board Chair- Ben Thogersen, Tracy Click and Michelle Lambert
  - District Warrants through Richland County: Board Chair- Ben Thogersen, Tracy Click and Michelle Lambert
- o **Edward Jones (ASB):**
  - ASB Investment Account – Tracy Click and Michelle Lambert

Ms. Dey moved to approve the changes to District bank accounts signatures are presented. The motion passed 5 to 0 following a second by Mr. Iversen.

**\* DISTRICT VEHICLE PURCHASE**

- |                      |   |                    |
|----------------------|---|--------------------|
| o Gem City Motors:   | 1 NEW 2023 Chevy Suburban LS  | \$56,995           |
| o Gem City Motors:   | 1 NEW 2023 Chevy Traverse LS  | \$36,660           |
| o Gem City Motors:   | 1 NEW 2023 Chevy Traverse LT  | \$40,290           |
| o Action Auto        | 1 2021 Dodge Durango 23,702 Miles   | \$38,525           |
| o Action Auto        | 1 NEW 2023 Jeep Wagoneer  | \$65,170           |
| o Eagle Country Ford | 1 2020 Ford Expedition 33,680 Miles   | \$66,995           |
| o Eagle Country Ford | 1 2019 Ford Expedition Platinum Max<br>72,029 Miles (2 <sup>nd</sup> Row Buckets) | \$54,595           |
| o Eagle Country Ford | 1 NEW Expedition XLT Max Built Out  | \$66,245 – Rebates |

Following review of the provided quotes, Ms. Dey moved to purchase the Chevy Suburban from Gem City Motors at a cost of \$56,995. The motion passed unanimously following a second by Mr. McGahan.

**\* RURAL BEHAVIORAL HEALTH INSTITUTE MEMORANDUM OF UNDERSTANDING:**

Utilizing grant funding to provides a screener for all students grades 6-12 to identify certain mental health issues. They will provide resources for student services through local therapists or telemed. The High School is set up to do these in January. The only people with access to student information are the two “school champions” who have been designated as Onalee Flynn and Kim Youngquist, the two elementary counselors.

The Memorandum of Understanding with Rural Behavioral Health Institute was approved unanimously on a motion by Mr. Iversen and a second by Ms. Dey.

**\* HOLIDAY SEASON DISCUSSION:**

Following discussion by Trustees of past practices and available options, Ms. Dey moved and Mr. McGahan seconded the motion to provide a \$250.00 stipend to staff for a holiday thank-you. The motion passed unanimously.

**\* TAX CREDIT PROCESS-COMMUNITY INFORMATION:**

- o 2022 funds for this process were gone within a few minutes
- o 2023 amount is increasing and Mr. Sukut will send out information to the community on the process to access the tax credit should anyone in the community wish to participate

**STUDENT REPRESENTATIVE REPORT: Sophie Peters**

- o Reviewed sports and activity events since the beginning of the school year for the high school
- o Provided highlights of various club activities

**\* APPOINTMENT OF TRACY CLERK TO DISTRICT CLERK/BUSINESS MANAGER POSITION EFFECTIVE JANUARY 1, 2023 AND ADMINISTER THE OATH OF OFFICE**

Tracy Click was appointed District Clerk/Business Manager effective January 1, 2023, at an annual salary of \$63,400 with the option of full family health insurance benefits paid by the District on a motion by Ms. Dey and a second by Mr. Iversen. The motion passed unanimously.

**OPPORTUNITY FOR COMMUNITY COMMENT ON NON-AGENDA ITEMS: NONE**

**Additional Information:**

**Topics for next agenda include:**

- 1) Fall Coaching Contracts
- 2) Move March Board Meeting to March 6<sup>th</sup>
- 3) February Committee Meetings

With no further business to come before the Trustees, the meeting was adjourned at 6:15 PM.

\_\_\_\_\_  
Board Chair

Approved: \_\_\_\_\_

Attest:

\_\_\_\_\_  
District Clerk